

Archery Arts & Crafts Ball Hockey Baseball Basketball Clay Climbing Wall Computers Crazy Science Dance Digital Photography Drama Family Nights Fine Arts Ga-Ga (Dodge Ball) Gourmet Cooking Gymnastics Hiking In-Line Skating Karate Lunches Magic Music Musical Theatre Nature OAT Overnights Photography Recreational Swim Recording Studio S.I.T. Program Snacks Soccer Sportball Sunshine Program Swim Instruction Team Sports Theme Days Trail Biking Transportation Video Archery Arts & Crafts Ball Hockey Baseball Basketball Clay Climbing Wall Computers Crazy Science Dance Digital Photography Drama Family Nights Fine Arts Ga-Ga (Dodge Ball) Gourmet Cooking Gymnastics Hiking In-Line Skating Karate Lunches Magic Music Musical Theatre Nature OAT Overnights Photography Recreational Swim Recording Studio S.I.T. Program Snacks Soccer Sportball Sunshine Program Swim Instruction Team Sports Theme Days Trail Biking Transportation Video Archery Arts & Crafts Ball Hockey Baseball Basketball Clay Climbing Wall Computers Crazy Science Dance Digital Photography Drama Family Nights Fine Arts Ga-Ga (Dodge Ball) Gourmet Cooking Gymnastics Hiking In-Line Skating Karate Lunches Magic Music Musical Theatre Nature OAT Overnights Photography Recreational Swim Recording

416.449.7746



parent handbook 2011

www.bayviewglendaycamp.com

... creating unforgettable summer memories since 1962



Bayview Glen Day Camp

Celebrating our 49th season.

munchkinland Open House

For munchkins and Parents

Thursday, June 30

9:30 - 10:30 a.m.

Meet our wonderful staff
and tour the camp.

DIRECTIONS TO CAMP

munchkinland at Bayview Glen Day Camp
is located at 240 Duncan Mill Road,
which is just west off Don Mills between Sheppard and York Mills
(see map on Page 3)

SUMMER OFFICE HOURS

The Camp Office is open Monday to Friday
8:00 a.m. - 5:00 p.m.

Main Camp Office Tel: (416) 449-7746

munchkinland Office Tel: (416) 385-7716

Fax: (416) 449-8234

MAIN SITE ADDRESS and ALL-YEAR MAILING ADDRESS

275 Duncan Mill Road
Toronto, ON M3B 3H9

visit our website
www.bayviewglendaycamp.com



Director of Bayview Glen Day Camp Dara Kahane
Assistant Director Leela Waxman
Munchkinland Coordinator Adina Lubek



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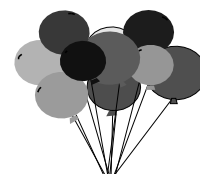
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BVG Camp Mission



To provide an individualized camping experience that is rich in tradition

- By nurturing camper talents
- By providing challenges that stretch camper's skills
- By fostering deep abiding friendship
- By developing a sense of belonging in a vibrant, caring, & safe community

Each year we have focused on, and emphasized a critical and meaningful theme. Our goal is to continue to build on our knowledge and understanding of each theme and their relationship to each other.



The Bayview Glen Philosophy

Our main objective for munchkinland at Bayview Glen Day Camp is to ensure the **happiness and safety** of each camper and their caregiver.

All of our trained staff work diligently to create a **safe, enthusiastic and creative environment** in which every child can grow and build self-confidence by acquiring new skills and experiencing fun activities. In particular, we take a personal interest in each child within a well balanced and diverse program.

The memories of camp will last a lifetime; we make sure these memories are great!

The Ontario Camps Association

BVG is proud to be a fully accredited member of the Ontario Camps Association, which monitors our commitment to high standards of quality in camping. To ensure that high standards are in practice, OCA camps are visited and reviewed regularly by representatives of the OCA.



General Information for Parents

(Alphabetical Order)

ARRIVALS

All munchkins and caregivers must enter munchkinland through the BVG parking lot on the east side of 240 Duncan Mill Road (see map on Page 3). The Duncan Mill Rd. entrance will be locked for safety purposes. munchkinland staff will be at the entrance from the parking lot to greet you.

ATTENDANCE

To ensure safety, attendance must be completely accurate and up to date. It is the responsibility of the caregiver to sign in and sign out upon arrival and departure, at all times.



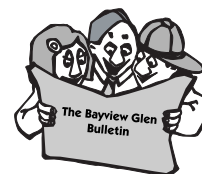
BIRTHDAYS

If your child will be having a birthday while at camp, we will provide the treats. Please **do not** bring any food.



BVG NEWS

BVG News is a great way for families to stay in touch with what is going on at Camp. It will be posted weekly in the "summer news" section of our website and will provide a synopsis of the week's events as well as an outlook of upcoming events.



CAREGIVER

Bayview Glen Day Camp through its munchkinland program is making its facilities available to you and your child. Please note that while enjoying our facilities, you or your designated caregiver remain fully and solely responsible at all times for the care, safety, and supervision of your child. Bayview Glen Day Camp and its staff are in no way responsible nor liable for the supervision, safety or care of your child. Further, Bayview Glen Day Camp assumes no responsibility nor liability for you or your designated caregiver's safety and wellbeing while enjoying our facilities. You hereby warrant that to the best of your or your designated caregiver's knowledge, you and the designated caregiver are in good health and you each assume full and complete responsibility for your own health while attending munchkinland.

CHANGES

Changes often occur from the time of enrollment until camp begins, as well as throughout the child's stay at camp. It is the responsibility of our Parents to notify the Camp Office of any changes in regard to their **caregiver, child's physical or emotional health, change of address** or any **phone number** or **emergency contact changes**.

CORPORATE AFFILIATIONS / GUEST SPEAKERS

As an extra treat, Bayview Glen Day Camp has formed corporate non-profit based affiliations with a variety of exciting organizations. Their camp visits will be highlighted by the use of fun products and marketing materials.

CUSTOMER SERVICE

We are fully committed to providing **outstanding** customer service. We welcome feedback. Please do not hesitate to contact us with questions, comments, concerns or suggestions.

- We are never too busy
- We are diligent about following up and returning calls
- We take responsibility for a situation by collecting information and taking action
- We are proactive
- We are always willing to learn
- We have a great positive attitude

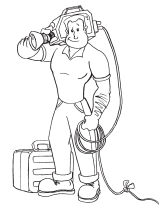
**Total customer
satisfaction
is our goal.**

DAVINA'S SWIM HOUSE

Back for 2011, BVG will be welcoming Davina's Swim School who will facilitate a parent and tot swim in one of our beautiful outdoor heated pools.

DVD

Throughout the summer, our videographers will be working diligently to create a stirring video highlighting the children, staff and activities of Bayview Glen. They will do their best to capture some unforgettable summer memories forever on DVD. One DVD per family will be provided at no charge. The final product will be mailed out with 2012 registration packages.

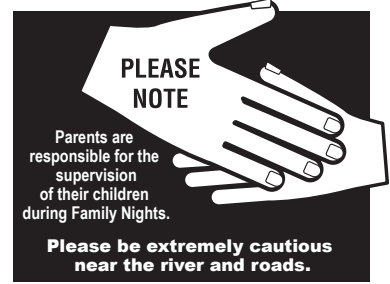


EARLY DEPARTURES

It is the responsibility of the caregiver to sign out upon departure, at all times.

FAMILY NIGHTS

Parents, siblings, grandparents and friends are cordially invited to attend our Bayview Glen Day Camp Family Nights which are scheduled for **Monday, July 25** and **Monday, August 22**, from 6:30 to 8:30 p.m. This is an opportunity to meet our staff, tour the entire camp and enjoy a campfire and marshmallow roast. The family night will be located across the street at our main camp (275 Duncan Mill Rd).



GROUPS (UNITS)

The following is a breakdown of the way campers are divided into units. The campers are subdivided within the unit into their individual cabin groups.

munchkin	Koala	Panda	Monkey	Hippo	<p>Junior Camp</p>		
12 months to 2 years old	Born in 2007, 2008 and 2009	Born in 2007, 2008 and 2009	Born in 2006	Born in 2005			
		<p>Senior Camp</p>		Lynx	Cheetah	Jaguar	Tiger
				Born in 2004	Born in 2003	Born in 2002	Born in 1999, 2000 and 2001

LATE ARRIVALS

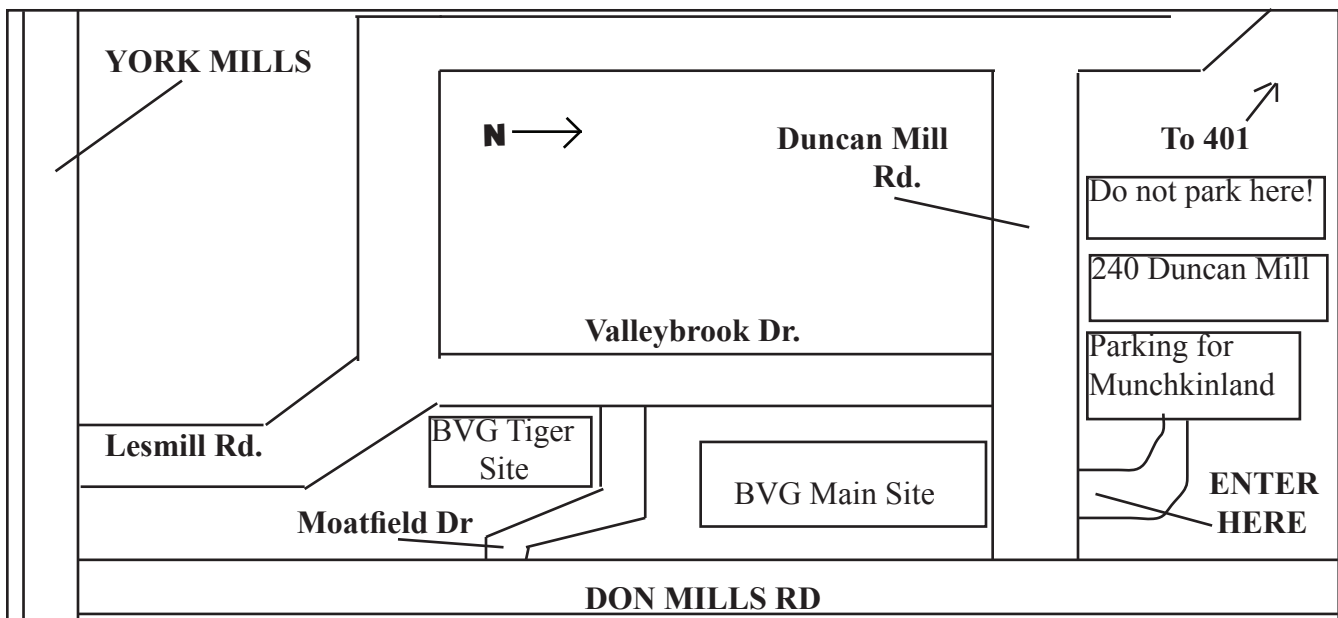
It is the responsibility of the caregiver to sign in upon arrival, at all times.

OPEN HOUSE FOR MUNCHKINLAND

Our open house will take place at munchkinland (240 Duncan Mill Road), on **Thursday, June 30, from 9:30 to 10:30 a.m.** This is a great opportunity for campers and their families to tour munchkinland and meet our fabulous staff.

PARKING

There is ample **FREE parking available** in the Bayview Glen outdoor preschool parking lot, at 240 Duncan Mill Road. Parents must display a BVG parking pass which will be provided on the first day.





PAY DUTY POLICE OFFICER

As an added precaution and to ensure the safe crossing between our Main Site and Tiger Site, we have a Pay Duty Police Officer on-site daily.

PEANUT PRODUCTS

While it is impossible to create a risk-free environment, we take important steps to minimize potential allergic reactions. We do not serve peanuts, peanut butter or peanut products to any of our campers.



PHOTO DAYS

Group photos will be taken. Group photos will be provided to munchkins registered for and in attendance on photo day.



PRIVACY PLEDGE

Bayview Glen Day Camp recognizes that your trust in our camp is fundamental to our relationship. We are committed to protecting your privacy and the confidentiality of your personal information. We have a designated Privacy Officer, Ina Bosnjak, Database Administrator/Information Technology Support, Bayview Glen, 416.443.1030, responsible for overall personal information protection as well as compliance with Personal Information and Protection of Electronic Documents Act ("PIPEDA").

This Privacy Pledge outlines how we will ensure the confidentiality and privacy of the information that you entrust us with. Full details of our privacy provisions can be found in the Bayview Glen Day Camp Privacy Policy.

- We collect, use, retain and disclose necessary information (including medical information) about your child and your family for the purpose of assisting us in providing the best and most appropriate care for your child. Further specifics about the collection and management of your child's personal information are included in our Privacy Policy.
- We give information only to those who are involved in providing service to your child, or as required by law.
- Bayview Glen Day Camp personnel sign a Confidentiality Agreement.
- Contracted third parties who assist us in providing services to your child must assure us in writing that they have a privacy policy that prevents them from using the information for any other purpose than that for which they were hired.
- We do not sell or rent your personal information to any company, organization or individual.
- We depend upon you to update any personal or medical information that may change.
- We will protect your personal information by security safeguards appropriate to the sensitivity of the information.
- We will retain your information throughout and beyond this camp season to enable us to communicate with you and to contact you when we feel that we have new information or programs that may be of interest to your family.



We will continue, as in the past, to serve you professionally in your family's best interest.

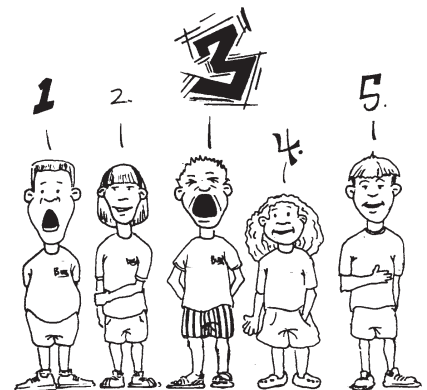
PROGRAMMING

We have an amazing program designed for you and your munchkin. It is our goal to have you and your munchkin outside as much as possible. Please keep in mind, however, that munchkinland operates out of the BVG pre-school and is not situated on a campsite location.

SAFETY AT BVG

Safety is of utmost importance at BVG. We carefully examine every aspect of our program and take steps to provide a high standard of safety and care while providing campers with every opportunity for success and fun. Senior Staff are in constant contact with one another via two-way-radios, we conduct fire and emergency drills, employ registered nurses and, as a matter of security, Bayview Glen Day Camp strictly enforces a uniform policy for all its staff members. This is to ensure that our staff are easily recognized by the campers.

Only pre-authorized persons will be permitted to accompany munchkins to munchkinland. If a caregiver has not been preauthorized to accompany your munchkin, please notify the camp office prior to their arrival.



SNACK

We provide snack for both munchkins AND caregivers. Please do not bring any outside food or drinks to camp as many children have allergies.

SAYING GOODBYE

If you are dropping off your munchkin and caregiver, please make your good-byes short and sweet. Any hesitation on your part will make your child feel insecure and anxious. **It is important to show your child that you are confident that he/she will have fun and will be well taken care of.**

Letter to Parents

If I cry and complain
When it's time to leave
I'm trying to impress you
I'm sure you believe
What I'd really appreciate is for you to say
"You're capable, independent, you'll manage today."

If you linger and fuss
I won't ever feel strong
And before you will know it
I'll feel something is wrong
So snappy goodbyes promote happy camp days
Be confident and trust me
I love you always

SMOKE-FREE

BVG is a smoke-free environment and absolutely no one is permitted to smoke on camp property.



THE SUNSHINE PROGRAM

We have always made an extra effort to make camping experiences available to children of all abilities and as part of our Sunshine Program are proud to integrate children with special needs. Our camp means more to us than a place where activities happen all day; it is where all children have fun and learn to be sensitive and caring individuals.



TRANSPORTATION

We DO NOT provide any transportation to or from munchkinland.

VALUABLES

The camp will not be held responsible for the loss or damage of personal belongings or valuables.



VISITORS TO CAMP

All visitors must sign in at the reception desk of munchkinland. All visitors will be accompanied by a camp staff member while on camp property.



WEBSITE

Please visit our website throughout the summer for updates, current photos, information and the BVG Bulliten.

www.bayviewglendaycamp.com

Click On: **Summer News**
User Name: bayviewglen\campers
Password: campfun

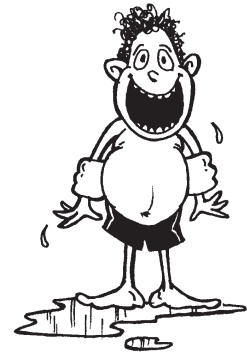
What to Bring

Prepare
to get
messy!!

Caregivers &
munchkins
should dress
for a mess

- ✓ **Hat**
- ✓ **Sunscreen**
- ✓ **Diapers**
- ✓ **Swimmers**
- ✓ **Wipes**
- ✓ **Change of clothes**
- ✓ **Plastic bag**
- ✓ **Towel**

Please
DO NOT
bring toys



BVG BAGS

Each munchkin will receive a BVG bag with his/her name and group code written on it. Camp bags will be available at the munchkinland open house on **Thursday, June 30** from 9:30 to 10:30 a.m. or distributed on their first day of camp.



NAME TAGS

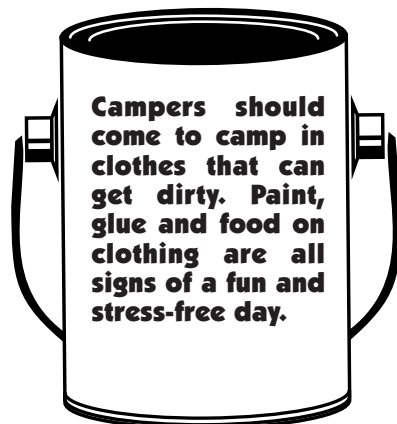
We recommend that **ALL** of your child's clothing, including shoes, rain boots, sun hats, bathing suits, sunscreen, etc ... be clearly labelled with his/her full name. Labels or waterproof laundry markers are most effective.

LOST AND FOUND

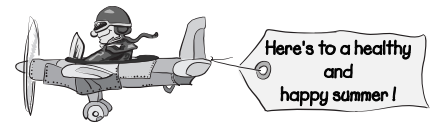
While every reasonable effort is made to safeguard campers' belongings, the camp cannot be held responsible for the loss or damage of any of the munchkins or caregivers' belongings while at camp including but not limited to, clothing, eyeglasses, valuables, hearing aids, ear plugs, etc.

There is a **Lost and Found** area where unclaimed items are displayed. Please note: We will **not** assume any responsibility for lost items. All articles unclaimed by Saturday, August 27, 2011 will be donated to charity.

Don't forget those name tags!



The Health Centre



We have a fully equipped, air conditioned Health Centre at BVG's Main Site that enables our many registered nurses and first aiders to respond to campers who have any routine complaints or require medical assistance.

Karen

Nancy

Carol

Neda

Rebecca

Alycia

The following points must be stressed to ensure a happy and safe camping experience for all:

CAMPER HEALTH INFORMATION AND CONSENT FORM

BVG requires a completed Camper Health Information and Consent Form for every camper. This form must be received by the Camp Office **by June 1, 2011** so it can be reviewed prior to the beginning of camp. **NO child will be permitted to participate in camp activities if we do not have a fully completed Health Form for this child.**

Medical examinations and doctors' signatures are **not** required for the completion of this form. Parents are required to disclose all medical information and give the camp permission to contact the camper's physician if more information is required.

For your child's protection and the protection of other children, we recommend, but do not require, that every child be examined by their physician prior to the child's attendance at Bayview Glen.

Please note: It is the responsibility of our parents / legal guardian to notify the Camp office, **in writing**, if there is **any change** in the health of your child between the time of completion of this Camper Health Information Form and their daily arrival at camp. Camp must also be notified by our parents, if a camper is exposed to an infectious disease prior to the start of camp or during camp.



IN CASE OF ILLNESS

Please do not bring your child to camp if you suspect he/she isn't well. Children ill upon arrival will be sent home, at the discretion of the camp director and/or the munchkinland coordinator and/or camp nurse.



PRESCRIPTION AND NON-PRESCRIPTION MEDICATION

Should there be occasion that medication from home has to be administered during camp, please be sure that it is in a container bearing **the child's full name**. Any and all medication must be kept completely out of reach of children.



SUNSCREEN

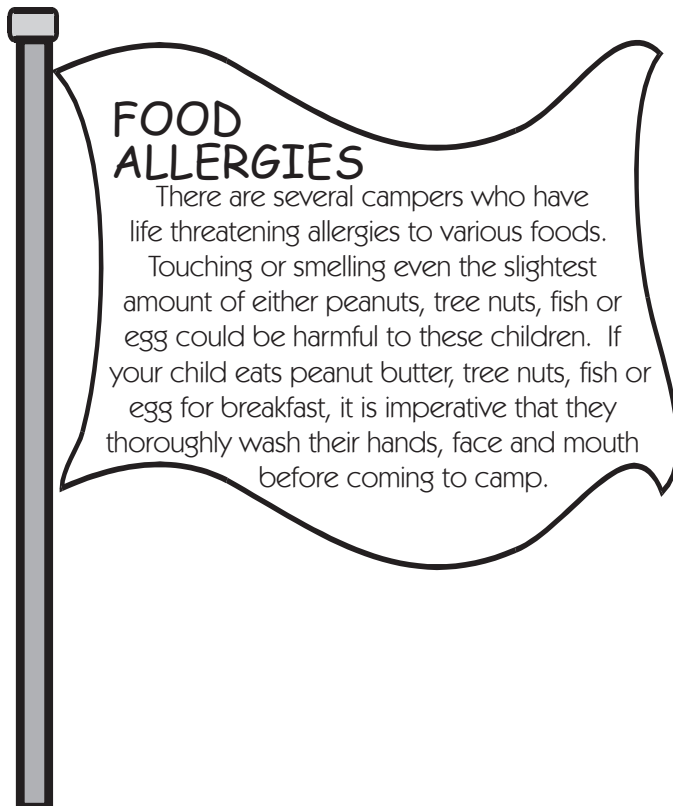
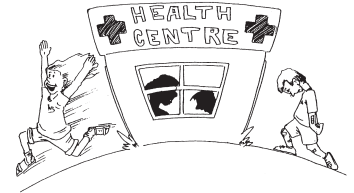
All parents must realize the need for sunscreen on **ALL** children, regardless of their skin tone.



IN THE EVENT OF AN EMERGENCY

In the event of an emergency, North York General Hospital is located less than 5 minutes from camp. If their emergency department is backed-up, alternate arrangements with another nearby hospital will be made.

If you have any questions or concerns, please do not hesitate to contact one of the camp nurses at (416) 449-7746.



Please join us in our effort to teach children about hand washing.

WHY IS HAND WASHING IMPORTANT?

TO FIGHT INFECTION

You need:



INSTRUCTIONS

- 1) wet hands
- 2) apply soap
- 3) rub briskly for 15 seconds
- 4) rinse

WHEN DO WE WASH OUR HANDS?

- After using the bathroom
- Before meals and snacks
- Before cooking
- After handling animals
- Whenever they are messy

BAYVIEW GLEN CHEER

Hey hey hey hey!

We cheer all day, we feel okay,
We stop? No way!
At BVG we come to play

We cheer all day, we feel okay,
We stop? No way!
At BVG we come to play

Deep inside the BVG bubble,
you can hear the campers rumble,
Oooooooh ahhhhh,
Oooooooh ahhhhh,
Oooooooh ahhhhh,
Oooooooh ahhhhh!

Playing on the gaga court,
It's our camper's favourite sport,
Gaaa gaaa, Gaaa gaaa
Gaaa gaaa, Gaaa gaaa!

Just behind the Tiger Site,
Campers cheer out with delight.
Yeeeeehaawwwwwww!

BeeeeeeeVeeeeeeGeee Gee Gee,
It's the place for you and me,
BeeeeeeeVeeeeeeGeee Gee Gee,
Join the fun and you will see,

A & C, climbing wall, go to swim,
We've got it all!
Chicken Fingers, Kosher meat, pasta,
Pizza what a treat!

BeeeeeeeVeeeeeeGeee Gee Gee,
It's the place for you and me,
BeeeeeeeVeeeeeeGeee Gee Gee,
Join the fun and you will see!

Beeeeeeeeeeeeeeeeeeeeeeee
Veeeeeeeeeeeeeeeeeeeeeeee
Geeeeeeeeeeeeeeeeeeeeeeee (x3)

Who are we?
BVG!!!!

♪ "Let's All Go To Bayview Glen" ♪



BAYVIEW GLEN SONG

Let's all go to Bayview Glen
Look here comes the bus again
Pour that sunscreen on your skin
And let's all go to Bayview Glen.

The counsellors here are really great
There's lots to do, so don't be late
We swim twice a day in the pool
And eat inside where it's cool.

Gymnastics, nature, pottery
Computers, dance and sports, and A&C
Drama, music, cooking too
We cook up a fun filled stew.

Grab your bags and hurry down
To the best camp in the town
Come on now put on a grin
And let's all go to Bayview Glen.

Let's all go to Bayview Glen
Let's all go to Bayview Glen.



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